



DEMOLITION CONTRACTOR REGISTRATION APPLICATION

NOTE: For criteria of application for the above registration, refer to Columbus Building Code Chapter 4114.903.

Application Date _____

I, the undersigned, hereby apply for a Demolition Contractor Registration in the City of Columbus, Ohio and for that purpose give the following information to ALL of the questions contained in this application:

Name _____ Social Security # _____
LAST FIRST MIDDLE INIT.

Home Address _____
NUMBER STREET

CITY / STATE / ZIP Telephone # _____

Company with whom Affiliated or Employed _____

Business Address _____
NUMBER STREET

CITY / STATE / ZIP Telephone # _____

Have you ever violated the Columbus Building Code or other laws or ordinances regulating building Construction? ☐ Yes ☐ No

If YES, List details (attach separate sheet if necessary) _____

Have you ever pled guilty or been found guilty of any offense other than non-moving traffic violations? ☐ Yes ☐ No

If YES, Please list below:

OFFENSE	DATE OF ARREST OR CITATION	PLACE (CITY AND STATE)

Have you ever been registered with the City of Columbus as a demolition contractor? ☐ Yes ☐ No

If YES, When? _____ Previous Registration #? _____

List all Contractors with whom you have been affiliated or employed during the past five (5) years: (attach additional sheets and/or resume if necessary)

FROM (MO/DAY/YR)	CONTRACTOR	LICENSE NUMBER	AREA CODE/BUSINESS PHONE
TO (MO/DAY/YR)	MAILING ADDRESS		
FROM (MO/DAY/YR)	CONTRACTOR	LICENSE NUMBER	AREA CODE/BUSINESS PHONE
TO (MO/DAY/YR)	MAILING ADDRESS		
FROM (MO/DAY/YR)	CONTRACTOR	LICENSE NUMBER	AREA CODE/BUSINESS PHONE
TO (MO/DAY/YR)	MAILING ADDRESS		
FROM (MO/DAY/YR)	CONTRACTOR	LICENSE NUMBER	AREA CODE/BUSINESS PHONE
TO (MO/DAY/YR)	MAILING ADDRESS		

☐ Check here if resumé or additional sheets are attached.



NOTARY

I hereby certify that, to the best of my knowledge and belief, all statements made herein or attached are complete and accurate. I understand that any false statements later disclosed will cause loss of my right of registration, and may subject me to prosecution under Ohio Revised Code Section 2921.13.

Date _____ Signature _____

SWORN to before me and subscribed in my presence this _____ day of _____, in the year _____

Notary Public _____ My Commission Expires _____

Notary Seal Here

OFFICIAL USE ONLY

Board Action for Certification ☐ Approved ☐ Disapproved ☐ Tabled ☐ Rejected for Eligibility ☐ Void Due to Time Limit

Board Member Initials YES _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____
NO _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____

____ Yes ____ No

Review Date _____

Board Chairman _____

By (Secretary) _____ Date _____

Issue Date of License _____ | _____ | _____ License # _____

By (Licensing Rep.) _____



GENERAL INFORMATION FOR DEMOLITION CONTRACTOR REGISTRATION APPLICATION

Effective May 1988, all contractors wishing to obtain permits to demolish buildings within the City of Columbus must be registered as a Demolition Contractor with The Building Services Division.

AT TIME OF APPLICATION

- A NON-REFUNDABLE \$160.00 filing fee must accompany each application. Payment may be made in person or by mail to Building Services Division, 757 Carolyn Avenue, Columbus, Ohio 43224; Payable to "Columbus City Treasurer".
- Please review all information and have your application notarized before filing for a license.
- Applicant must possess the required experience as stated below.
- After obtaining approval and certification by the Board of Review, a license fee must be paid and a bond obtained. The license and bond must be renewed annually.

MINIMUM PROCESSING TIME FOR SUBMITTED DOCUMENTS IS 10 BUSINESS DAYS!

- **APPLICATION MUST BE SUBMITTED SEVEN (7) DAYS PRIOR TO BOARD MEETING.**
- The tentative meeting for the Home Improvement Contractor Board of Review is the first Wednesday of each month.

If additional information is needed, please call the Board Secretary at (614) 645-6371 or the contractor license message center at **(614) 645-6083**. This is a voice mailbox. Please leave your name, number, and a brief message. One of our customer service representatives will return your call. Forms and other information can be found at our website at td.ci.columbus.oh.us

COLUMBUS BUILDING CODE

4114.903 Application for registration as a demolition contractor.

(A) Any person desiring to be a demolition contractor shall apply to the Department for such registration on a form prescribed therefor, together with the nonrefundable fee required by the fee schedule. If no fee has been specifically provided, then the applicant shall pay the general fee prescribed for newly initiated areas of regulation that year.

(B) The applicant for demolition contractor registration shall meet the following requirements:

- (1) Be not less than eighteen (18) years of age; and
- (2) Be a United States citizen; and
- (3) Have a minimum of three (3) full years of experience in the demolition field immediately preceding date of application; and
- (4) Be of good moral character as defined herein.

(C) Determination of a full year. A "full year" of experience, where required in Section 4114.903(B)(3), shall be based on twelve (12) consecutive calendar months during which the applicant shall have been gainfully and verifiably employed for not less than sixteen hundred (1600) working hours doing the work of construction demolition.

(D) In determining the moral character of an applicant, the board of home improvement contractors may consider:

- (1) A record of repeated violations of the Columbus Building Code or elsewhere.
- (2) A record of repeated violations of other laws or ordinances regulating building construction or demolition in Columbus or elsewhere.

(3) A record of dishonest practices or malpractice in the conduct of a business, trade or profession.

(E) An application for registration as a demolition contractor shall be confirmed and signed under oath by the applicant. The application shall contain the following information:

- (1) Name of the applicant.
- (2) Name of business entity to be registered by the applicant.
- (3) Date of birth.
- (4) Current residence and business addresses of the applicant.
- (5) Current residence and business telephone numbers of the applicant.
- (6) Dates of previous registrations with the Department, if any.
- (7) Names of contractors, including their addresses and telephone numbers, with whom affiliated or by whom employed during the three (3) full years immediately preceding date of application.
- (8) Other information deemed necessary by the Department.

(F) The Department's board of review of home improvement contractors shall review the application for a demolition contractor registration.